

## Remember: COVID-19 Health and Safety Measures Remain in Effect

Jun 29, 2020



While it seems like we're starting to see progress in battling the COVID-19 health emergency across our service area as more businesses reopen, it's still important we all continue to do our part to stop the spread of this infectious disease.

For employees working from home, it may be tempting to go back to your normal work location. However, as [communicated in late May](#), the Workplace Return Plan team established Sept. 8 as the earliest date that employees working from home could begin returning to the office. This date is based on:

- Trend in COVID-19 cases across our service area
- Company's progress in implementing additional health and safety protocols necessary for all work locations
- States' work-from-home recommendations, orders and other guidelines
- Return plans of peer utilities and other companies

If there is a situation where an employee would need to stop in the workplace for a short period of time – to pick up or drop off items, for example – that employee should first receive approval from their supervisor. And just like employees who are continuing to work onsite or in the field, employees must comply with the company's health and safety guidelines in place for your protection. These include:

**Self-health Check:** A daily self-health check is required before reporting to a work location. If any of the following conditions exist, stay home and contact your supervisor:

- Temperature of 100.4°F or higher
- Symptoms of respiratory illness such as chills, cough, muscle aches, fatigue, difficulty breathing, sore throat or new loss of taste or smell

An employee should also notify Corporate Health and Safety's FirstEnergy Reporting Center when the employee has:

- Experienced a fever (100.4°F or higher) in addition to any combination of symptoms indicative of COVID-19 within the last 24-48 hours
- Returned from international travel – including cruises – in the past 14 days
- Been exposed to or had contact with someone diagnosed with COVID-19 in the last 14 days

**Masks:** A face mask must be worn by employees in Ohio, Pennsylvania and New Jersey while working in and around FirstEnergy service centers, office buildings and on job sites, with a number of exceptions ([detailed here](#)). In other states, masks are strongly recommended when social distancing is not possible.

In addition, employees are encouraged to frequently wash their hands, clean surfaces with disinfectant, and maintain 6 feet social distancing when possible.

Employees can find additional information on the company's response to COVID-19 on the *FirstEnergy Today* portal, the [Corporate Health & Safety Coronavirus SharePoint site](#) or [MyFirstRewards.com](#). Please print and post important information for employees who do not access the portal routinely.

#### How to Contact Corporate Health and Safety's FirstEnergy Reporting Center

- Complete in detail the [Medical Illness Screening Form](#) and submit the form using the link provided. The form is also available on [Coronavirus SharePoint](#) site and at [www.myfirstrewards.com](http://www.myfirstrewards.com);
- Send an email to [Corporate Health & Safety](#);
- Or call **888-888-9108**. **The phone number is staffed on Monday-Friday, 8 a.m.-5 p.m.** If calling outside normal business hours or during times of high call volume, please leave a message.